PUBLIC & PRIVATE GHOST HUNTS | Ohio State Reformatory

Thank you for your interest in Ghost Hunting at the Ohio State Reformatory Historic site. Please review the provided information listed on pages 1-3. ONLY Page 4 is required to be signed and returned to the Reformatory as part of your registration.

***If you purchased your Public Hunt ticket online, this registration form is not required.

***Private Hunts Only: You must submit this form to your group organizer, do not mail directly to OSR.

Ghost Hunt is a registered name ® conducted at the:
Ohio State Reformatory Historic Site
100 Reformatory Road, Mansfield, Ohio 44905-1208.
Telephone: (419) 522-2644 Fax: (419) 522-8492
www.ohiostatereformatory.org

Ohio State Reformatory Historic Site sponsored Ghost Hunts® are serious, but informal attempts to document paranormal activity at a castle-like, former prison known as the Ohio State Reformatory. Ghost Hunts® provide a unique first-hand experience to search other realms. Ghost Hunts® at OSR are the first of their kind in the United States.

WHERE
The Ghost Hunt® event is conducted at the Historic Ohio State Reformatory, 100 Reformatory Road, Mansfield, Ohio. From Interstate 71 take Exit 176 (U.S. 30 West) to State Route 545. Turn left onto 545 North. You will see the castle-like prison structure within a ½ mile. Turn left onto Reformatory Road and enter the gate in front of the building. Parking is available to your right.

WHEN
You may register from 7:00 PM to 8:00 PM, the evening of your scheduled hunt. Participants will be allowed to enter the structure at 8:00 PM. The Ghost Hunt® will end at 5 AM. Participants are allowed to leave at any time, but may not depart the premises and return. This is a security measure.

After welcoming you to the ghost hunt and becoming acquainted with the rules, guides will escort you on a brief tour so that you might become comfortable with the footprint of the facility. A late night dinner of pizza and soft drinks are included in the admission price. Water, soft drinks, coffee and hot chocolate are also available throughout the evening at no additional cost.

Ghost Hunts are reserved for persons age 18 and older. Ghost Hunts are not sleepovers; no accommodations are provided. The Historic Ohio State Reformatory contains hazards including, but not limited to, lead-based paint, narrow & steep stairs, and uneven surfaces. Ghost Hunts are not recommended for pregnant women.
SUPPLEMENTAL PROVISIONS TO AGREEMENT

REGISTRATION RULES AND PAYMENT

1. Mansfield Reformatory Preservation Society (MRPS) requires all participants to be 18 years of age or older on the date of your hunt. Picture ID is required to check in at the Hunt.
2. Every participant must sign the license agreement and waiver of liability, and abide by all rules of the hunt prior to beginning the event. Each participant must also provide date of birth.
3. After a Public Hunt is sold out, NO MORE RESERVATIONS will be accepted for that date.
4. Private Hunts must register all participants at least 3 weeks prior to the hunt. Late submissions and substitutes will be evaluated on a case by case basis.

THERE ARE NO EXCEPTIONS TO THE ABOVE REQUIREMENTS.

WE DO NOT ACCEPT PHONE CALLS TO RESERVE SPOTS.

SECURITY BY A UNIFORMED OFFICER WILL BE PROVIDED AT ALL PUBLIC HUNTS AND FOR PRIVATE HUNTS WITH 50 OR MORE PARTICIPANTS.

ANYONE SUSPECTED TO BE UNDER THE INFLUENCE OF DRUGS OR ALCOHOL WILL BE SUBJECT TO IMMEDIATE REMOVAL AT THE DISCRETION OF THE GHOST HUNT MANAGER.

ALL FUNDS RAISED THROUGH GHOST HUNT PROGRAMMING WILL BE USED TOWARDS FUTURE RESTORATION AND PRESERVATION.
PUBLIC & PRIVATE GHOST HUNT RULES | Ohio State Reformatory

Any photography or video images captured during a Ghost Hunt are for PERSONAL USE ONLY! Any use of this footage without the written permission from the Director’s office may result in legal action. Camera use of any sort involving the north side of the building, specifically photos or video images of the working facility directly behind the Historic Ohio State Reformatory WILL NOT be tolerated. Failure to comply with the above terms can result in legal action and the confiscation of any and all equipment which may be suspect. Any parties in violation of this rule will be escorted off of the grounds immediately.

1. Due to the removal of artifacts, only small camera bags or “fanny packs” are permitted. Leave any extra items in your vehicle. You are allowed to exit the building and go to your vehicle at any time.
2. Smoking is NOT permitted inside the building.
3. No cell phones.
4. No two-way radio communications.
5. No drugs or alcohol. Anyone found using drugs or alcohol will be immediately escorted from the premises and may face legal action.
6. No Séances or Ouija boards. Use of Ouija boards or conducting a séance will result in immediate expulsion from the premises.
7. Removal, damage, or desecration of any Reformatory property will result in immediate expulsion from the premises and possible legal action.
8. Areas of the structure blocked off with caution tape or chains are hazard areas. Removal of caution tape or chains will result in immediate expulsion.

GHOST HUNT ESSENTIALS

1. Bring warm clothing in the winter and spring months. The building is not heated. The temperature inside the building is generally 10 degrees colder than outside.
2. Wear sturdy walking shoes. OSR is a large structure consisting of many floors and steps.
3. Carry a flashlight. Since selected areas of the structure contain steep and narrow staircases, walking can be hazardous. You may want to bring along a back-up flashlight and extra batteries.
4. Always travel in groups or pairs.
5. Bring a 35mm camera and lots of film. (An inexpensive point and shoot camera with a built-in flash will also work well. High-speed film of at least 400ASA is excellent for shooting in low light. Film and cameras are available in the gift shop. Color or black and white film will work. Some visitors have had success with infrared film. Likewise, you can experiment with video or digital cameras, but sometimes such cameras do not work as well in low light conditions.)

GHOST HUNT SUGGESTIONS

1. Wear a watch or even a stopwatch for timing any phenomena as well as what you feel and sense.
2. Bring a small tape recorder to record any unusual sounds. Some experts recommend using high-grade metal recording tape.
3. It is useful to carry a log or notebook for recording all phenomena as well as what you sense.
4. Carry a compass. Some ghost records indicate shifting magnetic fields. An unexplained change in the compass needle could indicate a spectral presence.
5. Bring a thermometer. Use a standard thermometer to record temperature changes. Ghost literature reports temperature shifts, icy blasts, and cold spots.
GHOST HUNT LICENSE AGREEMENT | Ohio State Reformatory

Date of Hunt ____________________

This license agreement is approved upon signatures by and between the applicant (referred to as the "Ghost Hunt Participant" in this agreement) and Mansfield Reformatory Preservation Society, Inc., (referred to as "MRPS" in this agreement), 100 Reformatory Road, Mansfield, Ohio 44905-1208, (419) 522-2644. INCOMPLETE FORMS WILL NOT BE ACCEPTED.

Name ___________________________ Date of Birth ___/___/_____
Address ______________________________________________________
City, __________________ State __________
Zip Code ______ Email address ___________________________________
Telephone (_____) ____________________

MRPS hereby grants the Applicant the right to use the License and the party receiving the right is referred to as the GHOST HUNT PARTICIPANT. Both parties agree to the following:

1. GRANT OF LICENSE
   MRPS grants Ghost Hunt Participant a non-exclusive license to participate in the Ghost Hunt at the Historic Ohio State Reformatory, 100 Reformatory Rd. Mansfield, Ohio.

2. PAYMENT OF LICENSE FEE
   Public Ghost Hunt Participant hereby agrees to pay MRPS a fee which shall be $70.00 per participant for public hunts.
   Private Ghost Hunts hereby agree to pay the predetermined rate as defined by the size & date of the scheduled hunt.

3. DEFAULTS
   a. Failure of the participant to abide by the obligations of this agreement shall give MRPS the option to immediately cancel this agreement, providing verbal notice is given to the Ghost Hunt Participant.
   b. The participant further agrees to refrain from the use of any drugs or alcohol use, smoking inside the building, or involvement in any inappropriate behavior not in keeping with the serious nature of the Ghost Hunt.

4. SUPPLEMENTAL PROVISIONS
   The participant acknowledges that they have read and will abide by the terms of this Agreement and the Supplemental Provisions attached and made a part of this Agreement.

5. WARRANTIES
   MRPS makes no warranties with respect to the Ghost Hunts. In no event will MRPS be liable for direct, indirect, incidental, or consequential damages that are in any way related to Ghost Hunt.

6. CONDITIONS
   As a condition of attendance, the GHOST HUNT PARTICIPANT assumes the risk of injuries to person or property arising out of his or her use of the premises and does hereby release MRPS, its trustees, employees, agents, and successors from and against any claim, demand liability arising out of such injury and will protect and indemnify MRPS and those persons released with respect to any claim, demand or liability arising out of such injury.

7. CHANGES AND CANCELLATIONS
   If for ANY reason you cannot attend the date of the Ghost Hunt that you have paid for, you may attend another public hunt during the ghost hunt season if a space is available or we can donate your payment to OSR in your name. You may also send someone else in your place, provided that they meet the minimum age requirement. You must notify us of the change 48 hrs prior to the hunt by emailing your request to mary@mrps.org. WE DO NOT GIVE REFUNDS FOR ANY REASON.

8. GENERAL CONDITIONS
   This agreement contains the entire agreement of the parties and there are no other promises or written conditions in any other agreement whether oral or written. This Agreement supersedes any other prior written or oral agreement between the parties. I hereby agree to comply with the terms and conditions of this Agreement.

SIGNATURE OF PARTICIPANT ___________________________ Date __________________
HOW TO BOOK A PRIVATE GHOST HUNT

1. Email contact@mrps.org or mary@mrps.org with subject “Private Ghost Hunt”

2. List your top 3 choices of dates in order. If your date choices are not available, (3) available dates will be offered to you.

3. Receive “booking confirmation” from administrative office.

4. Remit $500 non-refundable deposit within 2 weeks of booking. Must be made in 1 payment. Payment can be made with a credit card via phone or email or by mailing a check or money order payable to M.R.P.S. (Mansfield Reformatory Preservation Society)

5. Collect waivers of liability from group participants. Double check to make sure everyone read and understands the rules and regulations. Check for signatures on forms as well as birth dates.

6. Create a roster of participants and attach to collected waivers packet as a cover sheet. Be sure to list hunt date.

7. Scan entire waiver packet as 1 document and email to mary@mrps.org with hunt date in subject line, OR, postal mail to 100 Reformatory Rd. Mansfield, Ohio 44905, ATTN, Ghost Hunt (with your date).

8. Make final payment on ghost hunt at least 3 weeks prior to the hunt.

9. Make hotel accommodations if necessary. OSR can suggest local hotels with extended check-out times.

10. Contact OSR with any remaining questions or concerns.

11. Arrive on scheduled date and enter gates beginning at 7:00pm.

12. Check in with Ghost Hunt Manager 7-8pm.

13. Visit Gift Shop if it is open (Gift Shop is not guaranteed to be open for private hunts) 7-8pm.

14. Tour facility 8-9pm.

15. Dinner included in your admission, served at approximately 10-11pm

16. Lights out from 9:30-5:00am.

17. Must be prepared to exit the building no later than 5:00am.