

# OHIO STATE REFORMATORY

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## PHOTO AND FILM GUIDELINES

### 1. Set up

- No adhesive is to be applied to any painted surface. No tape may be used to secure cords on floors.
- No nails or tacks are to be nailed into walls or floors.
- Candles are allowed in the building as long as they are enclosed in glass.
- No fog or bubble machines allowed in building.

### 2. During Event

- Absolutely no photography or video image is to be used for personal profit without the expressed written permission from the Director's office. Violation of this rule will result in legal action.
- Camera use of any sort involving the north side of the building, specifically photos or video images of the working prison facility directly behind the Historic Ohio State Reformatory, WILL NOT be tolerated. Any parties in violation of this rule will be escorted off the grounds immediately and may face legal action as well as confiscation of equipment.
- No nude, semi-nude, risqué, graphically violent or sexual photos may be taken anywhere on Reformatory property. Violation of this rule will result in immediate expulsion from the premises.
- During this event, you are free to roam any area of the Reformatory except those areas blocked off by "caution" tape, chains or locks. Anyone found in those areas will be escorted from the grounds immediately. No drugs or alcohol. Anyone suspected of being under the influence of drugs or alcohol will be asked to exit the building and sober up, or wait for a ride. Anyone found consuming alcohol or using drugs will be immediately escorted from the grounds by the local police.
- There are NO working toilets in the prison. Please only use working restroom facilities. Restrooms are located next to the kitchen (take elevator to level 1) and outside in the East parking lot. Staff restrooms are not for public use. Anyone found urinating or defecating in a non-designated area will be arrested and charged with desecration. See Ohio Revised Code [2927.11](#).
- Any form of sex in the building will not be tolerated. Anyone found in violation of this rule will be prosecuted to the fullest extent of the law.
- Do not open any windows in the building. Anyone found climbing out of an opened window will be escorted from the grounds immediately.
- Removal or damage of any Reformatory property will result in immediate expulsion from the premises and possible legal action.
- There is no smoking anywhere inside the building. Cigarette butt receptacles are available in designated areas outside.
- **Do not close any cell doors. Some of these doors will lock and we don't have the keys.**
- Staff/Volunteers will be in the building to assist with any problems.
- Items in kitchen (ex: sugar, creamer, paperware, bowls, etc.) are Reformatory property and are not to be used by renters.

### 3. Clean Up

- All trash must be removed from building and put in trash dumpster prior to leaving. Trash bags are provided.